Office of Graduate Medical Education
University of California, Riverside, School of Medicine

Institutional Policy

PROGRAM DIRECTOR

Appointment

1. The residency Program Director (PD) is selected by the UCR department Chair in consultation with the Chair of the Division of Clinical Sciences and nominated to the Designated Institutional Official (DIO) for appointment.

2. If acceptable to the DIO, he/she will seek approval of the Graduate Medical Education Committee (GMEC) for the nominee.

3. Upon approval by the GMEC, the DIO appoints the nominee as the PD and informs the Accreditation Council for Graduate Medical Education (ACGME)

Qualification

The PD must be certified by the relevant American Board of Medical Specialties (ABMS) and meet other requirements as specified by the relevant Residency Review Committee (RRC) and the ACGME.

The PD must maintain clinical privileges at the institution where residents receive most of their training.

Duration of Appointment

The program director’s appointment is generally for at least one cycle of the residency.

Time Allocation

The program director must be given sufficient time to direct the program as specified in the RRC requirements. If it is not specified, the program director should be granted sufficient time to direct the program based on the size of the program.

Removal of the Program Director

The PD may be relieved of the responsibilities of PD by the chair of the department with concurrence of the Chair of the Division of Clinical Sciences and the DIO with or without cause, or with or without notice. The PD may appeal the decision within two weeks of termination to the Dean of the UCR SOM.

This policy was approved by the Graduate Medical Education Committee (GMEC) on July 16, 2014.

The revised policy was approved by the GMEC on November 19, 2014.

Mahendr S. Koch, MD, MACP
Associate Dean, Graduate Medical Education
Designated Institutional Official