Office of Graduate Medical Education
University of California, Riverside, School of Medicine

Institutional Policy (Revised)

AWAY ELECTIVE ROTATIONS

Preamble
The University of California, Riverside (UCR) School of Medicine (SOM) allows away elective rotations (AER). During the AER the resident’s benefits will continue. The purposes of AER are as follows: 1. Gaining experience that is not available in the institutions where the residency is located, 2. Auditioning for a fellowship and 3. To gain experience in a different environment.

Eligibility
1. The resident must have completed at least one year of GME training in the program.
2. The resident must be in good standing

Recruitments
1. The AER can only be up to one month.
2. The AER must count as part of the residency training.
3. The AER must be in California.
4. Travel, lodging and other expenses related to the AER are the resident’s responsibility.
5. A letter of agreement (LOA) or memorandum of understanding (MOU) must exist between the program and the receiving program or institution describing goals and objectives of the rotation accepting responsibility for resident’s training, supervision, evaluations and compliance with the ACGME work hour requirements. A primary supervisor should be named in the agreement.

Procedure
1. The resident must submit the request for AER along with a letter of approval by the resident’s program director and LOA/MOU with the receiving program or institution to the Designated Institutional Official (DIO) of the UCR SOM 60 days prior to the beginning of the AER. The program director’s letter must indicate which of the UCR SOM affiliated institutions has agreed to pay the resident’s salary and benefits during the AER.
2. Exception to this policy may be granted by the DIO upon request of the Program Director under extenuating circumstances.

This policy was approved by the Graduate Medical Education Committee (GMEC) on August 8, 2014
This policy was updated on July 15, 2015.

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